

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
783 S. GEYERS CHURCH RD MIDDLETOWN, PA 17057  
NOVEMBER 3, 2025**

**Call to Order:** Chairman Kopp, called the Board of Supervisors Regular Meeting to order at 7:00 pm.

**Salute the Flag**

**Roll Call / Attendance - Members Present**

Ron Kopp, Chair  
Mike Geyer, Vice-Chair/Secretary  
Anna Dale, Member  
Scott Merchlinski, Member  
Bart Shellenhamer, Member

**Absent Members:** None

**Also Present:**

David Blechertas, Township Manager  
Duane Brady, Codes & Zoning Officer  
Brady Bosworth, MS4 Specialist  
Andy Brandt, Public Works Director  
Sam Risteff, Golf Course Manager  
Mike Wood P.E., Township Engineer – HRG  
Michelle Phillips, Executive Secretary  
Jim Diamond, Eckert Seamans Cherin & Mellott, LLC

**Attendees:** See attached list for Residents/Guests in attendance.

**Executive Session**

An Executive Session took place prior to the meeting to discuss pending legal matters and personnel issues. No action was taken.

**Citizens Input – On agenda items:** None

**Approval of Minutes**

Chairman Kopp requested a motion to approve the October 6, 2025 Board of Supervisors Meeting Minutes and the October 15, 2025 Board of Supervisors Work Session Meeting Minutes.

It was moved by Ms. Dale and seconded by Mr. Merchlinski that the Board approve the October 6, 2025 Board of Supervisors Meeting Minutes and the October 15, 2025 Board of Supervisors Work Session Meeting Minutes. The motion carried unanimously.

**Manager's Report** – David Blechertas

- Motion to advertise the proposed budget and make available for public inspection at the Township Municipal Building during regular business hours from November 4<sup>th</sup>, 2025 through December 1<sup>st</sup>, 2025.

Mr. Blechertas said 2026 will be the 10<sup>th</sup> consecutive year without a tax raise for Township resident and the golf course will continue to operate with no tax revenue from the public.

He said some major project for 2026 will be:

- Replacement of water meters for public water customers on River Road
- Replacement of Gingrich Road bridge
- Improvements to the intersection of Brinser and Hickory Road
- Upgrading Sunset Park with new picnic tables and swings
- Increased funding for the Volunteer Fire Department
- Minor road projects
- Start of a major engineering project on Roush Road.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the request above as stated. The motion carried unanimously.

- Motion to approve Resolution 2025-29 to dispose of Township property in the form of ten picnic tables from Sunset Park Pavilions utilizing municibid.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Motion to approve a proposal from HRG to conduct a traffic study at Red Hill Plaza and 441 in the amount up to \$1,800.00 plus reimbursable expenses.

Mr. Blechertas said Lower Dauphin School District requested a school bus traffic sign at Red Hill Plaza and 441. HRG submitted a proposal to carry out the traffic study and the submittal of warrants to PennDOT for the sign. The cost to the Township for that study would be \$1,800.00. He said the School District was asked if they were interested in helping to fund that study and they were not. There are approximately 3-4 children at the intersection.

Mr. Shellenhamer stated he has been in contact with the Transportation Director about this matter and it will be discussed with the School Board Director tomorrow.

It was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Motion to approve the 2025-2026 the Municipal Snow Removal Renewal Letter from PennDOT.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Motion to approve pay application #2 from Garden Spot Mechanical for HVAC work at Sunset Golf course, as approved by the project engineer, at an amount of \$6,822.76.

It was moved by Mr. Merchlinski and seconded by Ms. Dale to approve the request above as stated. The motion carried unanimously.

- Motion to approve a one-year Managed Service Provider Contract with Pointsolve for 2026 at a cost of \$67,037 contingent upon solicitor approval.

Mr. Blechertas said these next two requests are for IT services for the Township. Currently the Township has been in a contract for several years with an automatic 5% increase each year. Township staff have conducted an extensive review of other providers in the area receiving 3 quotes for service for 2026. The cost of the proposed new provider would be a substantial savings over what we have been paying. He said the contract is for one year

so we would have to take another look in a year and there would be no automatic increase.

There was a brief discussion regarding the new IT company and the visit Ms. Dale and Mr. Blechertas had with the new company.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the request above as stated. The motion carried unanimously.

- Motion to approve network and storage hardware from Pointsolve in the amount of \$59,349.48 contingent upon solicitor approval.

It was moved by Mr. Geyer and seconded by Ms. Dale to approve the request above as stated. The motion carried unanimously.

#### **Treasurer's Report** – Brian Marchuck

- Mr. Marchuck presented the Board with the Treasurer's Report and the bill/open purchase order report for November 2025

Chairman Kopp requested a motion to approve the bills/open purchases as presented for November 2025.

It was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve bills/open purchases as presented. The motion carried unanimously.

#### **Zoning and Codes** – Duane Brady

- PC25-07 Jayne/Matesevac Final Lot Add-on Plan

Andrew Wissler, from RJ Fisher stated the Jayne and Matesevac families will be swapping land to fix an encroachment. After a land study was done for the Jayne family at 1350 Newberry Road it discovered that two accessory structures cross the property line of the Matesevac family at 1354 Newberry Road. In order to correct this the Jayne and Matesevac family agreeded to swap 4,765 square feet of land to make the structures conforming. He said all comments from HRG and Township staff have been addressed.

There was a discussion regarding the original subdivision plan dated back in the 70's and how the true north was corrected.

- Motion to recommend approval of requested deferral from Section 22-506 Curbs and Gutters.

It was moved by Mr. Shellenhamer and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Motion to recommend approval of requested deferral from Section 22-507 Sidewalks.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Motion to recommend approval of requested waiver from Section 22-304 Preliminary Plat Procedures for submission of a preliminary plan.

It was moved by Ms. Dale and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Motion to recommend approval of PC25-07 Jayne/Matesevac Final Lot Add-on Plan.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the request above as stated. The motion carried unanimously.

- Mr. Brady provided the Board with his monthly report for October 2025.

#### **MS4 Specialist** – Brady Bosworth

Mr. Bosworth said that this is his second week working for the Township and he has already been introducing himself to relevant people and organizations. He said he is learning the day-to-day operations and will have a full report for next months meeting.

#### **Public Works** – Andy Brandt

- Andy Brandt provided the Board with his monthly report October 2025
- Request approval of the purchase of replacement parts for Truck 5 in the amount of \$4,831.89 from Ascendance Truck Center.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

**Golf Course and Bar & Grill** - Sam Risteff

- Sam Risteff provided the Board with his monthly report for October 2025.
- Request approval of the purchase of golf course chemicals in the amount of \$17,738.50 from Fisher & Son Company, Costars account # 118461.

It was moved by Ms. Dale and seconded by Mr. Merchlinski to approve the request above as stated. The motion carried unanimously.

- Request approval of the purchase of golf course chemicals and fertilizer in the amount of \$6,317.75 from Andre and Son.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the request above as stated. The motion carried unanimously.

**Engineer's Report** – Mike Wood P.E., HRG

- Mr. Wood provided the Board with his monthly report for October 2025.

**Solicitor's Report** – Jim Diamond

Nothing to report.

**Public Safety Coordinator** – Bart Shellenhamer

Mr. Shellenhamer said there were 38 incidents in the month of October.

**New Business:**

Mr. Blechertas stated the goal for the new Township website is to be up and running on December 1, 2025.

**Old Business:** None

**Citizens Input:**

Steve Wisnienski, resident of the Township asked if there was an update on the cable franchise contact.

Mr. Blechertas stated the contract is still under review with the law firm.

Mr. Wisnienski also inquired about the data centers.

Mr. Blechertas said there was a public hearing in July which was continued to August and at the that meeting it was tabled. The Ordinance went back to the Planning Commission in September and October for changes. A new version of the Ordinance will be presented to the Planning Commission in November. He said the goal would be to continue the hearing in early 2026.

**Executive Session -**

*“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”*

**Adjournment**

There being no further business to bring before the Board, a motion by Mr. Shellenhamer seconded by Ms. Dale the meeting was adjourned at 7:48 pm.

Signature on file

Secretary – Mike Geyer